

Provider Access Policy Statement

Cornelius Vermuyden School



Approved by: Full Governing Board

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Contents

1. Aims
2. Statutory requirements
3. Student Entitlement
4. Management of provider access request including Safeguarding
5. Links to other policies
6. Premises and Facilities
7. Monitoring Arrangements

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 7 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student Entitlement

All students in years 7 to 11 at The Cornelius Vermuyden school are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of Provider Access Requests

4.1 Procedure

A provider wishing to request access should contact Jonathan Hibben, Assistant Headteacher (Careers)

Telephone: **01268 685011 ext 303**

Email:

jhibben@corneliusvermuyden.com

4.2 Opportunities for Access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 7	Barclay Skills	Creative Careers	FE College visits
	Unifrog		Creative Careers
Year 8	Careers –Wellbeing Programme Unifrog Creative Careers	FE College Visits Creative Careers	Careers workshop Careers Fair linked to Make Happen Creative Careers
Year 9	Assembly and tutor group opportunities - employability skills Unifrog Creative Careers	Key Stage 4 options Creative Careers	Year 9 Parents Evening Careers Advice – Sixth Form, Apprenticeships Unifrog Careers Fair Creative Careers
Year 10	Assembly and tutor group opportunities - employability skills Creative Careers	Year 11 Parents Evening Careers Advice – Sixth Form Creative Careers	Assembly on opportunities at 16- JHI Careers Fair Creative Careers
Year 11	Assembly on opportunities at 16- JHI Unifrog Sixth Form presentations Jessen Day Mock interviews Careers interviews Creative Careers	Year 11 Parents Evening Careers Advice – Sixth Form Apprenticeships – support with applications Careers Interviews Creative Careers	Post-16 evening

Please speak to the named member of staff to identify the most suitable opportunity for you.

4.3 Granting and Refusing Access

The decision to allow access will be made by the Mr I. Hockey, Head teacher and Mr. J Hibben. All providers will be notified in writing of the decision within 24 hours.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors in line with government guidance

Education and training providers will be expected to adhere to this policy.

5. Links to Other Policies

In this section, you should outline any links to other policies, such as:

- Safeguarding/Child protection policy
- Careers guidance policy
- Careers Stakeholder policy
- Curriculum policy

Please note all documents relating to Careers can be found on the school's main website and its Careers Website.

6. Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of Senior Staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature the Careers Room in Uplands House and the School Library. The School Library is available to all students at lunch and break times.

7. Monitoring Arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Jonathan Hibben, Assistant Headteacher.

This policy will be reviewed by Jonathan Hibben, annually. At every review, the policy will be approved by the governing board.

8. Additional Contacts

Mrs. S Wood (Careers Advisor): swood@corneliusvermuyden.com

Mr. M Agor (Make Happen coordinator and SLT lead for STEM Careers): magor@corneliusvermuyden.com