

Behaviour Policy

Coronavirus Addendum



Approved by:

Governing Body

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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact their child's head of year/ Mr Hibben (Assistant Headteacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

› Altered routines for arriving or leaving the school.

The school has implemented different start and finish times for the Upper School (Year 10 & 11) and Lower School (Year 7, 8 & 9).

On arrival, every student will pass a hand sanitisation station. All students and staff will be expected to use this on their entry to the premises. Additionally, a similar station is present for all stakeholders when they exit the site.

Additionally, students should follow the appropriate lanes to and from the school gate, keeping to the left lane as appropriate.

› Hygiene, such as handwashing and sanitising

Furthermore, every single classroom will have hand sanitiser within it. It is advised that it becomes part of our new culture that students maintain good hand hygiene, using the sanitiser regularly including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Regular and thorough hand cleaning is going to be needed for the foreseeable future.

› Who pupils can socialise with at school, including at lunch and break times

Year 10 and Year 11 will form year group sized bubbles. Whilst they will have break 1 at the same time, both have directed zones to socialise within their own bubble (Year 11 = Upper MUGA, Year 10 = Lower MUGA)

Year 7, 8 and 9 will form smaller bubbles. They will have similar directed outdoor space assigned (Year 7 = Lower MUGA, Year 8 = Upper MUGA, Year 9 = Karslake)

› **Moving around the school**

Clear lanes are marked on the floor. The site will be split for teaching.

Year 10 & 11 – Will be taught on the first floor only.

Year 7, 8 and 9 bubbles will be taught on the ground floor only.

The stair wells at the end of each faculty area are out of bounds, unless there is a fire evacuation.

Students and staff will be expected to use the one-way system. Students will be asked to stay to the left lane, with the stairs by canteen being used to travel upstairs only. The stairs by G.I.1 will be for downward travel only.

The ground floor “street area” has been split into 2 lanes to enable students to maintain a 1-metre plus distance whilst navigating the site.

› **Sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands**

The 'catch it, bin it, kill it' approach continues to be very important, so we have ensured that every single classroom will contain tissues to support pupils and staff to follow this routine. Electronic displays around the site demonstrate the clear expectation.

› **Telling an adult if they are experiencing symptoms of coronavirus**

It is imperative that any students that experiences symptoms report this immediately to their class teacher. The actions triggered by the reporting of symptoms that the school will take has been shared widely with parents/carers

Sharing any school equipment or frequently used items such as pencils or pens

Students are encouraged to ensure they attend school fully equipped. The sharing of items is not permitted outside of the designated bubbles.

› **Use of toilets**

The toilets have been separated based on the floors. Students will have access to toilet facilities based on the following;

Year 10 & 11 – Upper floor

Year 7, 8 & 9 – Ground floor

› **Not to cough or spit at or towards any other person**

All reports will be thoroughly investigated. Any deliberate act may result in internal or external exclusion.

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

Encourage verbal and written praise to students and parents/carers.

However, if pupils fail to follow these rules, we will:

Follow the existing sanctions system as outlined on our behaviour policy (e.g. verbal warnings, making calls home or internal exclusions etc). As ever, matters will be investigated appropriately to distinguish between accidental and purposeful rule breaking.

2.3 Changed rules

Having adjusted during lockdown, normal rules and procedures are in place for;

› Attendance – attendance will be mandatory from September. Please refer to our attendance policy.

› Uniform - From September 2020, all pupils must wear uniform to school and follow normal school rules on uniform. This has been shared via letter from the headteacher.

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

- Be contactable during required times – although take into account that pupils may not always be in front of a device the entire time
- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages

Pupils using the National Tutoring Programme to access tutoring are also expected to follow proper online conduct as described above during tutoring sessions.

Parents/carers should contact their child's head of year if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

1. Discuss with parents/carers our concerns over the telephone
2. We will write formally to parents/carers
3. We will conduct socially distanced home visits.

All measures are implemented from the perspective of providing appropriate support to enable access to a full educational offer.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum, monthly by the Headteacher. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Behaviour policy
- Health and safety policy