

30 October 2018

Dear Parent/Carer

I write to thank you for your support so far during half term one, however it is imperative that we continue to drive high standards throughout every aspect of Cornelius Vermuyden School. I am writing to remind you of the school's expectation with regard to uniform and mobile 'phones.

**Uniform** – The wearing of professional school uniform prepares our students for their future career. In many lines of work, corporate and formal attires are required. It is essential that all students are aware of the school's expectations and that parents support these fully. Cornelius Vermuyden staff will adopt a zero-tolerance approach to non-compliance to the school uniform policy.

Please can I remind both students and parents that no hooded tops or other non-uniform items should be visible at any time (over or below the school blazer) throughout the school day and any such items seen on the school site will be confiscated. In the event of the weather turning colder, students should bring an appropriate outdoor coat which they will be permitted to wear outside of the building only. Additionally, girls' skirts should be of appropriate length and not rolled up at the waistband. Furthermore, the only acceptable school jumper is the black school jumper with yellow trim.

Any student that fails to meet the agreed policy (available on the school website) will not be permitted to attend their normal lessons. Instead, alternative onsite arrangements will be implemented to allow students to complete their work until the uniform issue has been resolved. This consistent approach will be applied to all students, across all year groups. Whilst we appreciate notes from parents informing the school of uniform issues, the only circumstance where there will be any variation on this issue will be in cases where a medical letter is provided to the school by a GP. All students will be expected to wear plain black leather shoes. As stated in the policy Boots, trainers, converse, canvas pumps, multicoloured shoes and footwear with prominent logos are not acceptable (including converse trainers)'.

Mobile 'Phones - The school fully understands that in today's society parents like their child to have access to a mobile device for communication, however the school's position is a very straight forward one; all mobile 'phones should not be visible on site (both indoors and outdoors). Staff have been clearly instructed not to search for them, but to act consistently when devices are visible. If a

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child wishes to bring a 'phone into school, it should be switched off and placed within their bag. Any student seen with a mobile 'phone will have it confiscated (this is relevant before, during and after school hours throughout the school premises). The first time a device is confiscated it will be returned to the student at the end of the school day, however on the second occasion the 'phone will only be returned directly to the parent/carer upon collection. I urge you to reinforce this rule with your child to limit this issue. Any refusal to hand-over a visible mobile 'phone will result in internal isolation. Furthermore, I politely remind parent/carers that contacting your child throughout the school day on their mobile may lead to confiscation, therefore please contact your child via the school office in the case of an emergency.

I thank you in advance for your support in the matters listed above. As a school we want to maintain our high standards and hope that with you sharing this information with your child it will negate the school's need to apply a sanction. Furthermore, I will address students in assemblies directly to reinforce our shared expectations.

Thank you in advance for your support and, should you have any further queries, please do not hesitate to contact your child's Pastoral Leader.

Yours sincerely

Mr I Hockey

Deputy Headteacher